

CALTON

PRIMARY SCHOOL

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6th September 2021

Dear parents / carers,

Following receipt of a request to consider part time hours on behalf of the school's Head Teacher, the governing board has approved the following changes to the school's leadership structure.

With effect from the 1st September 2021, the leadership of Calton Primary school will move to that of a Co-Headship, between Mrs Sarah Bunce and Mrs Jane Barker-Doe, for an initial one year fixed period. There will only be one Head Teacher in charge at any time, with the role being shared over the course of the week. Details are as follows:

- Mrs Barker-Doe Co-Head hours: Monday – Wednesday
- Mrs Bunce Co-Head Hours: Wednesday – Friday

On a day-to-day basis, should you require assistance from the Head Teacher, please follow the normal procedures and contact the school office, for assistance.

The Governing Board feel that the leadership of the school will benefit from having the wealth and experience of both Mrs Sarah Bunce and Mrs Jane Barker-Doe and look forward to this new academic year.

Kind regards,

Emma Richardson
Chair of Governors

