



Minutes of Meeting

Type of Meeting: Parent Voice meeting

Date: 8.6.17 Time: 9:00	Attendance (Staff): Stella Smithson, Lara Piper Venue: Copper Room	
Aspect	Recordings	Further Action
Parent Questionnaire-	<p>Stella Smithson- Family Support Worker and Staff Governor- opened the meeting with a report on the findings from the Parent Questionnaire. 53% of parents had filled in and returned the questionnaire, which is a significant increase on previous years. It was agreed that attaching a raffle ticket to the questionnaire as an incentive to respond was a good idea. Findings from the questionnaire were overall very positive but a few items had been identified for discussion:</p> <p><u>Newsletter-</u> 9% of parents that filled in the questionnaire said that they didn't read the newsletter. We discussed reasons for this: There have been problems with accessing the newsletter via phones and tablets. The consensus was that parents preferred to have the newsletter emailed to them. Now that class reports are no longer on the newsletter and have been moved to 'e-school' there hasn't always been consistency with updates from each class. For this reason, parents said that they felt that the old format for the newsletter, with year group reports included, was more informative.</p> <p>It was suggested that it might be a nice idea, perhaps for the first newsletter in September, that it could be translated into some or all of the first languages spoken by parents.</p> <p><u>Communication-</u> 93% of parents felt that communication was effective. 79% of parents felt that there was enough notice given for events.</p> <p>As a result of this data, staff have already been reminded that they must give three weeks' notice if they are planning a trip which requires any payment or for parents to provide any special kit or equipment.</p> <p>Parents at the meeting agreed that if nothing is needed</p>	<p>Feedback to be passed onto Senior Leadership team</p>

	<p>for the trip (money or kit) then notice is not such a problem.</p> <p>It was commented that sometimes letters about trips were not always completely clear; regarding for example, what to wear.</p> <p>Notice for swimming was perceived as being better this year and it was commented that really good notice was given for the Y4 and Y5 residential... this was appreciated.</p> <p>It was suggested that in order to increase attendance for parent voice, an explanation of what it is, should be included in the first newsletter in the Autumn term.</p> <p><u>Extra-curricular Activities</u> 91% of parents felt that there were sufficient extra-curricular activities.</p> <p>It was felt that this academic year, clubs for KS2 children have been in lower supply than for KS1.</p> <p>One parent asked whether it would be possible to use parents to run clubs?</p>	<p>L. Piper to add piece about 'Parent Voice' to newsletter in Autumn term.</p> <p>Feedback to be passed on to SLT</p>
Daily Mile-	<p>One parent asked whether the children should be wearing sports footwear for the daily mile as wearing school shoes for this activity could be bad for their feet.</p>	
Wet Play-	<p>Parents notice that if there has been a wet play time/ lunchtime, often, this will show in their children's behaviour after school. Could there be something active that the children could do in the schools at wet playtimes instead? (For example- Zumba or 'Wake and Shake?')</p>	
Head-lice-	<p>Parents commented that head-lice have been a problem in school and wondered if the school could do anything further to support and encourage parents to check and treat their children. Ideas included: Sending a head-lice treatment pack home for all reception children, including a comb; medical advice in a newsletter, a parent forum to spread advice?</p>	
SATS-	<p>Year 2- Parents felt that the parent meeting about this was informative and really helpful. It was felt that the Y2 SATS were handled really well and children were not stressed about them.</p> <p>Year6- There wasn't a meeting about Year 6 SATS this year and parents felt this could be useful for parents. They would welcome some preparation about what to</p>	

	<p>expect and what their child would be doing.</p> <p>It was felt however, that the Y6 children were very well prepared for their SATS.</p>	
Sex- Education	<p>The meeting about the new Sex Education programme was really useful. It was good to see the materials that the children would be using. Turn- out was disappointing though.</p>	
Parenting courses-	<p>Numbers are growing for the School Parenting courses. It was suggested that a course specifically about parenting the child at the start of puberty would be really welcomed. Stella Smithson plans to run a course like this next academic year.</p>	
Puddle-	<p>On the corner of the playground near Miss Kendrick's class, a large puddle appears when it has been raining. This makes it difficult to cross the playground without getting wet feet/ socks. Can something be done?</p> <p>Meeting closed at 10am 8.6.17</p> <p>Minutes taken by Lara Piper</p>	<p>To be passed on to site team.</p>